



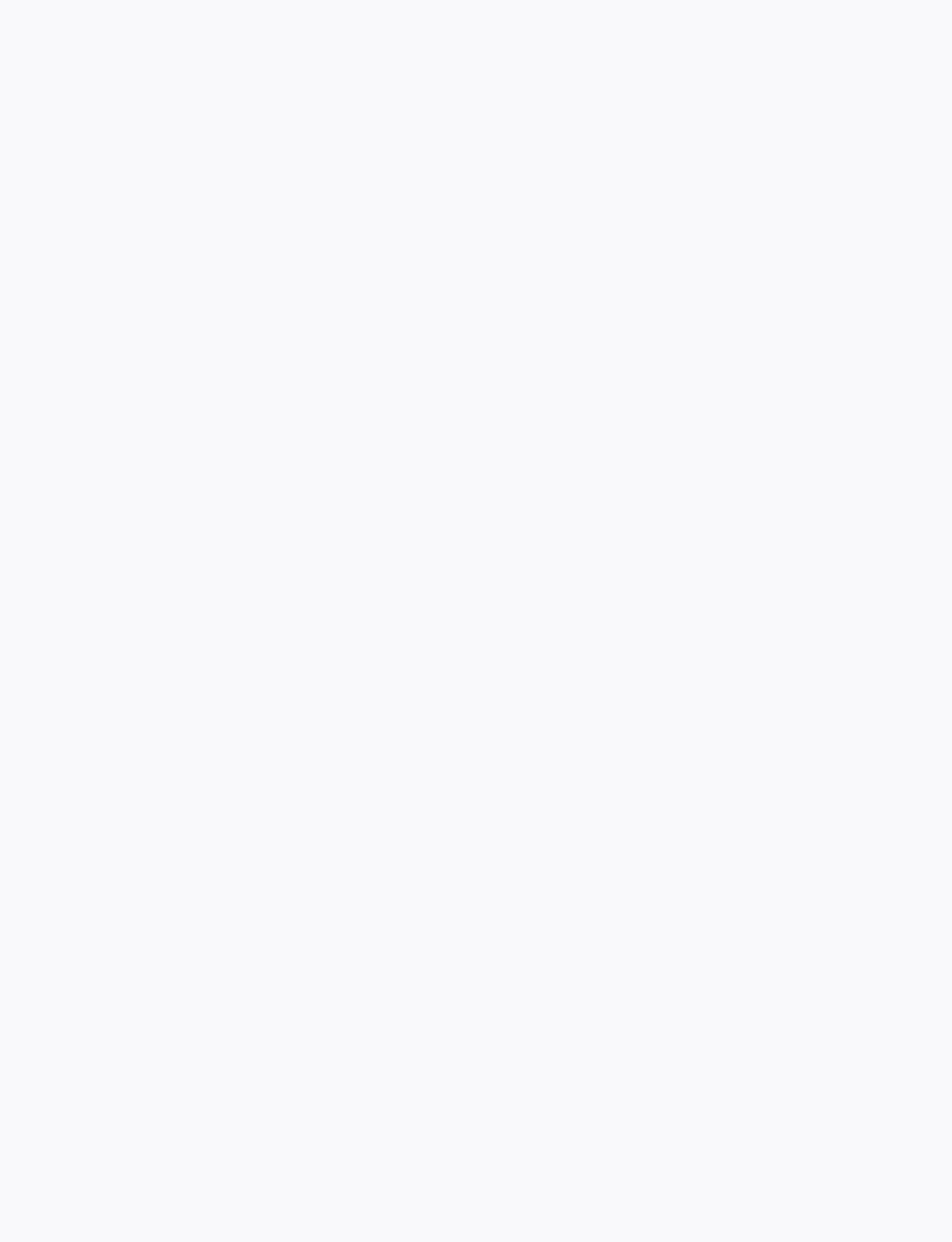
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In fact, our Value of Visuals research found that people learn better with images and text vs. Resize images Resize or otherwise adjust your screenshots as needed. This template is intended as a step-by-step guide, but itçÁÁÁÆs perfect for this, as well. can be enough to get someone the information they need. Visual Content I feel like I cançÁÁÁÆt emphasize this enough: Your quick-reference guide just wonçÁÁÁÆt be as effective, engaging, and useful as it can be without good images, icons, screenshots, or other visual elements. Images draw the eye and help provide anchor points to your content, helping your users quickly and easily identify important points of information. Now, leçÁÁÁÆve baked a loaf of bread or two in my day, but letçÁÁÁÆAs be honest. Luckily, the manufacturer provided a quick-start guide (one of the most common types of quick-reference guides) to help me do basic baking. While the oven on the old stove was basically on or off with temperature settings, my new one came with all kinds of new features. To add your quick reference guide here, feel free to send it to me at . Depending on the subject, it may be longer. There is a wide range of types of and uses for quick-reference guides, and it would be impossible to cover them all here. Step 4. Or, maybe they need a one-stop reference for understanding your softwareçÁÁÁÆs UX? For this example, I chose the Basic 5 Steps Landscape. And youçÁÁÁÆAre done! It took me longer to write out the steps than it did to create this little quick-reference guide. Afterward, you can share save it, share out a link, or print it off to put on your desk. Quick-start guideHelp your users get up and running quickly with your product.Core or basic task guidesSimilar to a quick-start guide, but offers an overview of how to use your product or serviceçÁÁÁÆs most basic or core features. want want to Once your users are ready to take things to a new level, use a quick reference guide to introduce them to other features or features.Product Change GuideHas your software been updated recently? (Note: I don't have InDesign or Word templates for you to download. From the tray at the bottom of the Snagit editor (the Recent Pictures tray), drag your screenshots to the reserved spaces in the template. Step 1. Quick start guideBasic task guideMost advanced resource guideProduct change guideStep-by-step instruction guide User manual for products with limited features or functionality I'll tell you a little secret: When it comes to creating great content, Snag's templates It 2020 is my superpower. Use a quick reference guide to guide your users through the changes.Step-by-step how-Do I have a process that you need to explain? So when I wanted to work with the most advanced features, I could dig deeper into the complete product manual. Quick reference guides allow your users to quickly and easily find the information they need to perform a specific task or set of tasks. Add written content Add your descriptions in the corresponding sections in the space to the right of the template and add a title in the title box. Snagit 2020 comes stocked with templates, but you can also download dozens of others with TechSmith Assets for Snagit. But, there are some of the most common ones that are quite universal: Do Keep it as short as possible. But it doesn't have to be that way. Learn your audience's needs and expectations, then create the content they need to succeed. Use images as screenshots with annotations, icons, product or UX images, etc. Use a sensible and easy-to-follow layout, with clear titles and subtitles as needed.Know your audience and what they stand on their own. Two and Don'ts Quick Reference Guide Not all quick reference guides will be as simple as the one I created. 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They provide professional-looking designs you can use to create quick how-to guides with drag-and-drop ease. Think about things like differences in menu trees, icons, feature names, etc. The quick answer: Yes! As noted above, a quick-start guide is one of the most common types of quick-reference guides. Include only essential information Keep it to one or two pages. But sometimes your customers just want to know something without having to wade through a ton of content to find it. A quick-reference guide is a perfect way to provide your users with a wealth of quickly accessible information in an easy-to-digest, engaging way. Does your audience need a fast and easy way to get started using your productçÁÁÁÆs most basic features? There was a regular Bake setting, as well as Convection Bake, Roast, Bread Proof, and more. HereçÁÁÁÆAs everything you need to know about making a high-quality quick-reference guide in no-time. And, have you ever heard the terms a picture is worth a thousand words? Step 6. Common types of quick-reference guides There are a number of different types of quick-reference guides, so you want to know exactly what your audience needs before creating one. They doneçÁÁÁÆt replace a full user manual, but they provide a fantastic supplemental way to deliver information. Thankfully Snagit makes it super simple to create a quick-reference guide. Is a quick-start guide a quick-reference guide? Additionally, the new one has buttons and a digital readout while the old one was just a knob you turned to turn it on and set the temperature. Boil down complex concepts into their most basic form. Know what to leave in and what to leave out. Well, it turns out the best way to show something is to actually SHOW it. A good image can convey a ton of information and help reduce the text density of your content and make it more user-friendly. Our friends at Venngage have some more information on the importance of visual content. Download Why is it Creating the content that your audience wants (and not necessarily what you want to tell them) is one of the most consistent. Think about this is a quick reference guide that needs a table of contents probably isn't so fast. Essential Elements to Create a Great Quick Reference Guide or Quick Start Know your audience and their needs The more of these blogs I write, the more I become aware of consistent topics. To read more about quick reference guides and templates, see the following: Gallery of Quick Reference Guides The following are some quick reference guide layouts that you can model your guides after: Show!User manual for products with limited features or functionalityIf your product doesn't require a huge manual, a quick reference guide can be all the documentation you need. Here's what you'll learn: Download a free version of Snagit to quickly and easily create your own quick reference guide. Step 2. It can be time-consuming to try to put everything into a Microsoft Word document, for example. Don't do Cram on too much information. Or an overview of the main features of your product? Yes! A quick start guide helps a customer or user get started quickly with your product or service without having to know the most intricate or advanced features. They are especially useful when a product or service has a number of different or advanced functions, but can be operated more simply as well. What information may they need to facilitate the transition? Simplicity is key The goal of a quick reference guide is to make information easy and easily accessible, so make sure it's simple to understand. Avoid large blocks of text as much as possible Instead, use visual elements like tagged screenshots, icons or product photos and enough text to make sure your points are clear. are some common types of rude guides? It makes sense? Some need more text, others need more images. Regardless of how you get it, delivering your either and accurate will go a long way to ensure the success of its Rapid-ReferçÁÁÁÆa materials. No try to cover everything from your complete user manual. As noted in this article on how to create the most effective customer education, there is a way of finding exactly what is, including online fanruns, customer research, or even of your own support team. Choose the most important information to perform a particular task or otherwise convey what you want to show. show.



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